



## Engineering & Design Department ESE Job Posting

**Program:**

**Job Title:**

**Hiring Faculty/staff name:** Jill Davishahl

**Job Title:** Engineering Fundamental Courses Teaching Assistant

### Job Description:

The Engineering & Design Department is hiring a teaching assistant to support the engineering fundamentals courses for the 2024-25 academic year. The fundamentals classes are ENGR 170: Introduction to Materials Science and Engineering, ENGR 214: Statics, and ENGR 225: Mechanics of Materials. We are looking for someone willing to commit to 5-15 hours per week for the entire academic year (hours will depend on number of courses being offered). Schedule is flexible and can change quarterly to accommodate class schedules. This position will report to multiple faculty members since it supports more than one course at a time. Holding regular office hours is required.

### Expectations/Required Duties

In general, the duties for this appointment include:



- Act as a point of contact for students seeking help outside of class
- Provide weekly office hours to help students with course material
- Grade assignments in a timely and consistent manner
- Attend select class session as requested by faculty (as scheduling allows)
- Provide guidance on coursework and course concepts
- Participate in regular meetings with the course instructors




### Qualifications:

Minimum qualifications:



- PME or MFGE major (full major status required)
- Have completed ENGR 170, 214, and 225 with grade of C or better
- Proficient in engineering fundamental topics
- Strong verbal and written communication skills, with the ability to explain complex

concepts clearly and effectively to undergraduate students.

- Excellent organizational and time-management skills
- Ability to interact effectively with a diverse group of students and faculty and foster a positive learning environment.
- 

Preferred qualifications:



- Prior experience as a TA, tutor, or peer mentor
- Have a strong academic record





**Expected hours per week:**

*Approximately 5-15 hours per week during the term of this appointment. Hours will depend on the number of fundamental courses that are offered each quarter (approximately 5 hours/week per course offered).*

**Start date and End dates:**

The dates of the appointment are: \_\_\_\_\_ 9/25/24 \_\_\_\_\_ through \_\_\_\_\_ 6/25/25 \_\_\_\_\_

**Optional: please add whether there is a possibility of appointment extension or renewal (if known) and general criteria for renewal.**

 Yes, there is possibility of renewal based on position funding and job performance 

### Compensation and benefits

The University will pay you \$19.30-\$20.79 per hour.

*This job complies with the eligibility for benefits, including leaves and paid holidays, as detailed in the collective bargaining agreement that is referenced in the links below:*

[WWU WAWU 2024-2027 Agreement](#)

<https://www.wawu-union.org/>

### Work location(s):

On Campus: \_\_\_\_\_ 100% of time

Remote: \_\_\_\_\_ of time

Campus Work Location: ET building

### Deadline for application:

The application will be closed on \_\_\_9/25/24\_\_\_\_\_

### Application instructions:

Email (  ) with (  ).

### WWU non-discrimination statement

WWU is committed to ensuring a respectful work environment free of discrimination and/or harassment based on legally protected characteristics, including sexual harassment. Under this Agreement, neither party will discriminate against or harass employees on the basis of race, color, creed, religion, national origin, sex, gender identity and expression, sexual orientation, disability, age, veteran status, marital status, or genetic information. In addition, neither the Employer nor PSE shall discriminate against any employee on the basis of union membership and/or participation (or lack thereof).