



## Engineering & Design Department ESE Job Posting

**Program:**

**Job Title:**

**Hiring Faculty/staff name:** Jill Davishahl\_

### Expectations/Required Duties

In general, the duties for this appointment include:



- Work with department faculty and staff to develop and coordinate activities focused on social engagement. Examples include workshops, social meetups, events, book clubs, and collaborative projects.
- Utilize the department social media to share department news and events and to engage students in the department. This includes taking photos, designing layouts, and creating posters/posts for events.
- Act as a resource, coach, friend, and role model to students. Provide support and encouragement to peers.
- Attend & participate in department related events such as orientation sessions, tours, and prospective student visits.
- Work with other student engagement liaisons to complete job duties
- Hold open peer mentor hours in the makerspace, hub, and project lab
- Meet regularly with the SEL group and supervisor
- Attend relevant department meetings and events
- Foster an inclusive and supportive learning environment that encourages student participation, questions, and collaboration.



### Qualifications:

Minimum qualifications:



- Full major status in Engineering (MFGE, EECE, PCE) or Industrial Design (ID)

- Possess a positive attitude and energetic spirit
- Be a self-starter capable of taking initiative
- Capable of working independently
- Willingness to share advice and experiences with your peers
- Flexibility to work with new people and new ideas



**Preferred qualifications:**

- MFGE Major
- Leadership experience
- Participation in student organizations and/or campus activities
- Awareness of department, college, and university resources
- Experience in a supervisory role
- Preference for full major in Engineering & Design
- Experience with poster design and adobe software (photoshop, lightroom, illustrator).

**Expected hours per week:**

*Approximately   8   hours per week during the term of this appointment.*

**Start date and End dates:**

*The dates of the appointment are:           10/7/24           through           6/25/25*

**Optional: please add whether there is a possibility of appointment extension or renewal (if known) and general criteria for renewal.**

### Compensation and benefits

The University will pay you \$19.30-\$10.79\_\_\_\_\_ per hour.

*This job complies with the eligibility for benefits, including leaves and paid holidays, as detailed in the collective bargaining agreement that is referenced in the links below:*

[WWU WAWU 2024-2027 Agreement](#)

<https://www.wawu-union.org/>

### Work location(s):

On Campus: 100 % of time      Campus Work Location: ET building \_\_\_\_\_

Remote: \_\_\_\_\_% of time

### Deadline for application:

The application will be closed on \_\_\_\_10/3/24\_\_\_\_\_

### Application instructions:

Please email  with

Apply through <https://forms.office.com/r/VxX4UBmcRZ> by the deadline above.

### WWU non-discrimination statement

WWU is committed to ensuring a respectful work environment free of discrimination and/or harassment based on legally protected characteristics, including sexual harassment. Under this Agreement, neither party will discriminate against or harass employees on the basis of race, color, creed, religion, national origin, sex, gender identity and expression, sexual orientation, disability, age, veteran status, marital status, or genetic information. In addition, neither the Employer nor PSE shall discriminate against any employee on the basis of union membership and/or participation (or lack thereof).